Announcement #25-22   **Date:** March 05, 2025

New Post Clear to Close Change Request Form

Effective immediately, Pennymac has updated our Non-Delegated Post CTC Data Change Request Form. This change was made to add efficiency and time savings to this time sensitive process.

You can access the new form via the link below. Please bookmark this link for use going forward or access it under the Resources section of the P3 Portal. **Effective Monday March 10th, the old submission form will be retired.**

When submitting a data change request, select "ND Post CTC Form" as the issue type. Please also note the pre CTC change request process is unchanged.

New Post CTC Change Request Form: https://pennymac.zendesk.com/hc/en-us/requests/new?ticket_form_id=34597009571988

Here is a quick reference guide that outlines the changes.

 Please Contact your Pipeline Account Manager or Account Executive with any additional questions.